ASSOCIATE MEMBERSHIP APPLICATION FORM

printing sa
FEDERATION OF PRINTING & PACKAGING

PRINTING INDUSTRIES FEDERATION OF SOUTH AFRICA NPC

South Africa: Please tick the Chamber in your region in the block above.
Other African Counties: Please state name of Country here:

Cape	**Central**	**KZN**	**Northern**
Western Cape East Cape Port Elizabeth Region	Gauteng, Free State and Northern Cape	KwaZulu-Natal East Cape East London Region	Pretoria, North West, Limpopo, Mpumalanga

Please indicate which employer organization you wish to belong to:

Employer Organisation:	Paper Packaging Employers Association		Printing Employers Association		Independent Packaging Employers Association	
Date of joining:						

Membership of PRINTING SA automatically implies membership of one of the employer organisations listed above at a cost of R 100.00 per annum and allows for representation in employment disputes at the CCMA or Statutory Council depending on the nature of the dispute. It is important to note that registration with the Statutory Council is a separate matter and must be effected by the company, not PRINTING SA.

A. GENERAL DETAILS AND CONTACTS

1. General

Primary Contact Person:					
Company:					
Trading as:					
Company Registration No:					
VAT Registration No:					
Registered imprints:					
Postal Address:					
Physical Address:					
Tel:		Fax:		Cell:	
E-mail:					
Web – site:					
Number of skilled employees (Working Director's, Senior Manager's, Artisans and those performing the work of Artisans)					
Number of all other employees (All Administrative, Sales, Technical and Non-technical Staff)					
Total number of employees employed in the company					

Initial

2. Finance

Financial Manager:					
Tel:		Fax:		Cell:	
E-mail:					

3. Sales

Sales Manager:					
Tel:		Fax:		Cell:	
E-mail:					

4. Personnel

HR/IR/Personnel Manager:					
Tel:		Fax:		Cell:	
E-mail:					

5. Production

Production Manager:					
Tel:		Fax:		Cell:	
E-mail:					

6. Wage Clerk

Wage Clerk:					
Tel:		Fax:		Cell:	
E-mail:					

7. Training

Training Manager:					
Tel:		Fax:		Cell:	
E-mail:					

	YES	NO
Have you submitted a Skills Development Plan to your relevant-SETA?		
Do you receive cash grants in respect of skills development from your relevant-SETA?		
Have you submitted an Employment Equity Plan?		
Relevant SETA Name		

B. DETAILS OF DIRECTORS/OWNERS

Full Name	
Residential Address	
Telephone No.	
Full Name	
Residential Address	
Telephone No.	
Full Name	
Residential Address	
Telephone No.	
Full Name	
Residential Address	
Telephone No.	

C. ELECTRONIC COMMUNICATION: INVOICES/NEWSLETTERS

Please indicate whether or not you would like to receive our newsletter and circulars by e-mail, fax or post. Please note that e-mail will eliminate any postal delays.

e-mail ☐ fax ☐ post ☐

Please confirm your acceptance of electronic invoicing

Yes ☐ No ☐

D. CREDIT REFERENCES

Company Name	
Trading As	
Telephone No.	
Company Name	
Trading As	
Telephone No.	
Company Name	
Trading As	
Telephone No.	
Company Name	
Trading As	
Telephone No.	

E. BBBEE STATUS

BBBEE level:	

Please attach BBBEE certificate with application.

F. DETAILS OF KEY PRODUCTS SUPPLIED (IF INSUFFICIENT SPACE PLEASE LIST SEPERATELY)

Type of Machine	Make	Model	Quantity

Initial

H. PAYMENT INFORMATION

Chamber	Cape Town	Kwa-Zulu Natal	Central	Northern	National
Name of Account Holder					
Account Number					
Bank					
Branch					
Preferred invoice period	Monthly		Annually		

I. MARKETING

PIFSA is often approached by potential buyers to furnish names of printers or suppliers who may be able to assist them. We are happy to perform this marketing service for your company.

PIFSA will also make membership lists available to member companies on request for a fee. Such lists are for the requesting member's use only and may not be passed on to a third party.

Membership lists contain the following fields: Company Name; Contact Person; Postal Address; Telephone Number; Fax Number; Email Address and Website if any.

Pledge Information

The Pledge certificate is an indication to the broader public that the particular printing and packing company is a member in good standing with PRINTING SA and that they do adhere to a code of conduct. It provides customers with confidence when they ask for a quote and place an order

Please complete the pledge request form in Annexure 1.

Collection and keeping of records

PIFSA collects the information contained on this application form for the following reasons: accounting purposes, marketing of members, statistical information on the industry sectors, provision of information related to specific interests. Other information collected from time to time will remain confidential and only used to produce aggregated statistics for the industry.

Please indicate if you are interested in any of the following interest groups

Interest Group or Association	**Please Tick**
PIFSA Environmental Interest Group	
PIFSA Specialty Graphics Screenprinting,	
Signage	
Digital Printing (Digital Printing)	
Accreditation Schemes	
PrintSecure	

At present PIFSA provides the above interest groups and associations with secretarial services, information dissemination, facilitation of meetings, and representation on external and/or international bodies. Associate members may provide input but will not have any voting rights

Cheque Printers Association
Accredited printers of cheques and MICR encoded documents for the Common Monetary Area and members of the Cheque and MICR Standards Authority (CMSA) Committee.

PIFSA Environmental Interest Group (PEIG)
PIFSA members who wish to participate and be kept up to date on current environmental legislation, and environmental accreditation.

Graphics Specialty Interest Group (GSIG)
A grouping of screen printers, signage printers, and digital printers based on common needs in spite of the diversity of process and product offerings. The PRINTING SA Digital Forum is a special group within this interest group.

PrintSecure
An accreditation scheme for non cheque printing security companies under the auspices of the Printing Industries Federation of South Africa. Guidelines and security criteria have been carefully aligned to international standards.
There are only two security accreditation schemes in South Africa at present: **PrintSecure** for general security printing and the **Cheque and MICR Standards Authority (CMSA) accreditation** specifically for cheque printers and suppliers to the cheque printing chain for the Common Monetary.

K. MEMBERSHIP FEES

Membership fees will be provided by your regional chamber:

Entrance Fee	
Subscriptions	
Capitation Fee	

Initial

L. MEMBERSHIP UNDERTAKING

By signing this membership application form, you have hereby certified that the above mentioned details are true to the best of your knowledge and the Directors/Owners of the member company bind themselves jointly and severally for all debts which the member company may at any time owe to the PIFSA and that should the member company resign, will give the PIFSA three (3) months written notification and ensure that all arrear subscriptions are paid in full.

You agree to abide by the Code of Ethics as embodied in the PRINTING SA PLEDGE and agree to the collection of information and its use as described on page 7. You further agree to receive notices from PIFSA from time to time.

I the undersigned hereby state that I am authorised to conclude this agreement. I further agree to abide by the PIFSA code of ethics and to fulfill the terms and conditions as laid out herein.

SIGNED at _____ on this ____ day of _____ 20____

Print Name: _____

Signature: _____

ID Number: _____

Position: _____

…… …… ……

Signature of Witness Name Date

M. FOR OFFICE USE ONLY

Region/Chamber of PIFSA	
Date received	
Tax Invoice Number	
Date forwarded to PIFSA	
Membership Type	

Initial

ANNEXURE 1

The Printing SA Pledge
Annual Member Review

We have measured ourselves according to the required internal process and advise the Board of PIFSA that we have achieved the following levels of performance in the respective areas:-

Professionalism – to maintain the highest appropriate standards of technology and employee skills ☐

Integrity – to be honest and open in all our dealings ☐

Fairness – to provide good value for money and top quality ☐

Sustainability – to ensure the best possible financial, social and environmental performance of the business ☐

Accountability – to meet all our obligations to all stakeholders ☐

To this end, please authorise this company to display the Pledge and/or its symbol in our business in whatever way is appropriate and acceptable for the current calendar year.

As a currently accredited member of PRINTING SA, I hereby report that to the best of my knowledge this company has performed according to the PRINTING SA Pledge at more than acceptable levels during this year.

Signed: _____

Name: _____

Position: **CEO or Managing Director**

Company: _____

Date: _____